

# Nursing Leadership Practices: A Continuous Journey



## Course Description

In this two-day program, participants will explore selected topics to enrich leadership skills, as well as prepare the new leader who may be contemplating career advancement. General concepts and topics will be covered to allow application to a wide variety of leadership roles and styles, including multi-faceted settings. Following each presented topic, real-life situations and scenarios will be discussed, allowing the participant to gain more confidence to enhance his or her leadership style. Barriers and “red flags” to watch for along the leadership journey will be discussed, and appropriate solutions will be found together.

## Program Learning Outcomes

*This program prepares the learner to:*

- Define what it means to be a valued leader.
- Discriminate between leadership roles and styles.
- Describe the best means to achieve effective leadership by utilizing good communication and critical thinking skills.
- Discuss how the culture of safety and quality plays such a significant role in leadership.
- Recognize when there are barriers or when situations may be difficult.

## Agenda

*Sign-in begins at 7:30 am.* Each day includes a one-hour lunch (on your own), as well as a morning and afternoon break of 15 minutes each. The order of lectures presented and break times may vary according to speaker preference.

### Day 1, 8:00 am to 4:00 pm

- 0800 **Leadership and Management Introduction**  
Are Leaders Born or Made? | Novice to Expert
  - 0830 **Leadership Styles and Types**  
Transform as You Grow—Flexibility is Often Key | Roles and Responsibilities
  - 0930 **The Images of Nursing—“This Not That”**  
They are Watching! | Think and Be Positive
  - 1000 **Break**
  - 1015 **Delegation**  
The Five Rights of Delegation | Benefits for the Leader and the Recipient | Barriers to Effective Delegation | Legal Issues
  - 1130 **Lunch**
  - 1230 **Patient-Focused and Family-Centered Care**  
Core Values | Key Concepts
  - 1330 **Customer Satisfaction—“How to Make Everyone Happy!”**  
Defining Your Customers | And the Survey Says...
  - 1400 **Break**
  - 1415 **Staffing Issues**  
Acuity vs. Ratios/NHPPD (Nursing Hours per Patient Day) | Related to ANA Guidelines/Facility Needs | Making the Schedule and Legal Aspects | Staff Retention
- (continued)*

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- 1515 **Prioritization and Time Management**  
Was that Due *Today?! | Flexibility is Key*
- 1600 **Adjourn**

## Day 2, 8:00 am to 4:00 pm

- 0800 **The Culture of Safety and Quality**  
Promoting Safety and Minimizing Errors | Reaching for the Stars
- 0930 **Nursing Code of Ethics**  
The Intent and Purpose | The Provisions and How They Work
- 1000 **Break**
- 1015 **Communication**  
Speaking Persuasively—The STATE Principle | Listening Effectively | Crucial Conversations
- 1130 **Lunch**
- 1230 **Team Building**  
There is No “I” in Team...and No “We” Either | Lead and They Will Follow
- 1330 **Critical Thinking in Leadership**  
Putting it All Together | Dealing with Problems and Conflicts
- 1415 **Break**
- 1430 **Leadership Potpourri**  
Hot Topics and Trends | Scenarios: Test Yourself—Are You Ready?
- 1600 **Adjourn**

## Accreditation

### RN/LPN/LVN/Other: 13 Contact Hours

MED-ED, Inc. is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation (ANCC).

MED-ED, Inc. is an approved provider by the following State Boards of Nursing: **Florida**/FBN 50-1286, **Iowa**/296, **California** #CEP10453.

If your profession is not listed, we suggest contacting your board to determine your continuing education requirements and ask about reciprocal approval. Many boards will approve this seminar based on the accreditation of the boards listed here.

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